



**Massachusetts Agricultural Promotion Board
Participation Form**



**For
Massachusetts Agriculture Day at the State House 2009**

Tuesday, March 10, 2009

Event Schedule (subject to change)

10am – 2pm

9:30 – 11:30am	Exhibitor Setup in Great Hall and Nurses Hall
10:30am	Food set-up
10:00- 10:30 am	Farmer Orientation w/Farm Bureau in Nurses Hall
10:00- 11:30 am	Farmer – Legislator visitations
11:30am - Noon	Speaking Program
12:00 pm Noon	“Taste of Massachusetts” Reception in Great Hall and Nurses Hall.

*** Parking is available at public garages in the area. There is no parking available at the State House garage**
Due to limited space, each exhibitor will receive only one six-foot table, with tablecloth. Tables will be marked.
Recommend a minimum of 600 samples. Exhibitors must supply their own napkins, plates, cups, and necessary utensils. **No metal knives will be permitted through security, please pre-cut all food samples as necessary.**

If you have food products that you would like to have prepared a Culinary Arts Program at a Vocational School,
PLEASE RESPOND BY COMPLETING FORM BY JANUARY 2ND.

Please list: _____ YOU WILL NEED TO
DELIVER THE PRODUCT(S) TO THE SCHOOL DURING DESIGNATED TIME. DETAILED INFORMATION
WILL BE SENT AFTER THIS FORM IS COMPLETED AND RETURNED. CONFIRMATION WILL BE SENT
ONCE FORM HAS BEEN RECEIVED.

Please send completed form to: Lisa Damon, Massachusetts Department of Agricultural Resources,
251 Causeway Street, Boston, MA 02114-2151, fax to (617) 626-1850 or email to:
lisa.damon@state.ma.us

**In order to comply with the rules of the State House Building Operations, PARTICIPATION
FORM MUST BE RETURNED BY: JANUARY 2ND IF PROVIDING FOOD TO BE
PREPARED BY SCHOOL AND BY FEBRUARY 1st TO RESERVE BOOTH SPACE – NO
SPACE CAN BE RESERVED WITHOUT COMPLETING THIS FORM.**

Space is very limited.

Name of Organization: _____

Names for badges: _____

Contact name/phone/email: _____

Will your organization have an exhibit of material and/ or food? (Please circle)

Please list the product/food item to be sampled at your table by your organization: _____

Do you need electricity? ____

If you have questions, please contact:

Lisa Damon at 617-626-1731 or via email lisa.damon@state.ma.us